



FAITH + COMMUNITY + EXCELLENCE

# Extended School Services Application 2017-2018

Family Name: \_\_\_\_\_

Student Name(s): \_\_\_\_\_ Grade(s): \_\_\_\_\_

**Step 1: Select Plan(s) – Please see second page for a detailed description of each plan**

- Full-time Plan** – \$2,850/year broken into monthly payments of \$285 Sept-June  
     **Circle payment option:**   FACTS (preferred)    -or-    Check/Credit Card
- Prepaid Full-time Plan** - \$2,710/year per student due Sept. 5<sup>th</sup>
- Afternoon Part-time Plan** - \$15.50/day per student
- Morning Part-time Plan** - \$7.50/day per student

**Step 2: Provide Schedule – Please fill out regardless of which plan you have selected**

**Mornings** (circle):                   M      Tu      W      Th      F  
 Approximate drop off time:       \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_

Available at 7:00 AM

**Afternoons** (circle):               M      Tu      W      Th      F  
 Approximate pick up time:       \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_   \_\_\_\_\_

Available until 6:00 PM

**Step 3: Submit Application**

Submit this application to the school office or directly to Amy Davis prior to **June 19<sup>th</sup>**.

***I have read the description of the plan for which I am registering. I understand that, once approved, I am financially committed to this plan for the 2017-2018 school year.***

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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***Office use only***

Date submitted \_\_\_\_\_ Approved:   Y   N    Notified:   Y   N    Waitlist:   Y   N

## Plan Descriptions

### **Full-time Plan: \$2,850/year per student**

Those who select the full-time plan are prioritized in the registration process. The full-time plan guarantees your child unlimited access to afternoon ESS and includes mornings, if needed, at no additional cost. This plan requires monthly payments September through June. You can either have automatic deductions set up through FACTS or pay by check or credit card (online) by the first school day of each month. This plan requires a commitment for the entire school year. Please note that this is a flat fee for the entire school year; shorter months have been taken into consideration when determining this fee, so we do not reduce the fee for months that have breaks. Similarly, although some grades have a different number of ESS days due to half days, retreats, graduation, etc., the same rate is applied for all students.

### **Prepaid Full-time Plan: \$2,710/year per student**

Same as above, but a discount is given if your fees for the school year are paid in full by September 5<sup>th</sup>. This payment will not be refunded under any circumstances.

### **Afternoon Part-time Plan: \$15.50/day per student**

This plan may be selected on its own or in addition to the morning part-time plan. Afternoon part-time requests will be approved on a case by case basis depending on availability. This is a flat fee per day regardless of pick-up time. This is an option for those wanting to utilize ESS up to 3 afternoons per week. Those needing ESS 4-5 afternoons per week must select the full-time plan. Please be as specific as possible regarding the days of the week you would like your child to attend. Irregular schedules cannot be approved. Example: There are 5 Fridays in September and 3 in October, so if you reserve Friday afternoons, you will be charged \$77.50 for September and \$46.50 for October. Fees will be assessed for the days you have reserved whether or not your child attends. This plan requires a commitment for the school year.

### **Morning Part-time Plan: \$7.50/day per student**

This plan may be selected on its own or in addition to the afternoon part-time plan. I anticipate being able to approve all morning requests. Unlike the afternoon part-time plan, you will not be charged if your student does not attend a day that you have reserved. Your monthly statement will reflect the number of mornings your student attended. This plan does not require a commitment.

### **Drop-in: \$9/hour per student in the afternoon & \$7.50/day per student in the morning**

You do not need to submit a registration form if you only intend to utilize drop-in ESS. If you will only be using afternoon ESS on an occasional basis, you can check for drop-in spots online (links below). Please note that drop-in availability will fluctuate throughout the year and is typically very limited for the first few months of the school year. If you need ESS on a regular basis, you should register for the full-time or part-time plan rather than counting on drop-in availability. We are currently only requiring you to procure a spot online for afternoon drop-ins. Morning drop-ins are currently permitted without making advance arrangements, although this is subject to change.

*Kindergarten:* [tinyurl.com/ESSdropinK](http://tinyurl.com/ESSdropinK)

*1st-8th grade:* [tinyurl.com/ESSdropin1-8](http://tinyurl.com/ESSdropin1-8)

***If you have any additional questions, please contact Amy Davis: [adavis@sacredheart.org](mailto:adavis@sacredheart.org)***